

Sacred Heart Cathedral School
1603 North 12th Avenue
Pensacola, FL 32503
Office: 850-436-6440 Fax: 850-436-6444

**** REQUEST FOR OFFICIAL STUDENT RECORDS ****

The student listed below is now enrolled in our school for the 2013-2014 academic year.

Name of Student: _____ Date of Birth: _____

Address _____

Grade Enrolled at Sacred Heart: _____

Previous School Attended: _____

Please forward the following records to Sacred Heart Cathedral School:

1. Cumulative Folder
2. Official Transcript / Report Card / Withdrawal Grades
(Grades: K5 1st 2nd 3rd 4th 5th 6th 7th 8th)
3. Psychological Testing / IEP / Special Services
4. Standardized Test Scores
5. Original Health Records: Immunization Record and School Entry Physical Exam
6. Copy of Social Security Card and Birth Certificate
7. Copy of Baptismal Certificate (if applicable)

MAIL RECORDS TO: Dyna Y. Boland
 Admissions
 1603 North 12th Avenue
 Pensacola, FL 32503

Parent Signature

Date

Signature of School Official
Dyna Y. Boland

Date