

**Sacred Heart Cathedral PTO  
Request for Funds Distribution**

All information must be completed and returned to the PTO President. All requests will be considered on independent merit and funded based upon available resources.

The PTO Board will accept requests three times a year on the following schedule:

<i>Deadline for request</i>	<i>Request considered</i>
August 31	September Board Meeting
December 31	January Board Meeting
March 31	April Board Meeting

Group/Project : \_\_\_\_\_ Date: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Basic Description of Project or Item: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This project or item will benefit SHCS by

Additional resources needed for this project/item to be fully implemented

I am/this group is willing to facilitate this request by